Moodle Quick Start Guide for Students

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Introduction to Moodle

Moodle offers a digital learning environment for face-to-face, blended, and online classes that is innovative, reliable, secure, and scalable, and integrates tools from third-party providers.

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How to log in

Students access Moodle by navigating to <u>https://learn.illinois.edu/</u> from your web browser. Select 'NetID login' to log in with your UIUC campus username and password. Your NetID is a name assigned to you that is unique across all University of Illinois campuses. It serves as your login to many University computing and networking services and also determines your University email address, which is <u>netid@illinois.edu</u>.

Forgotten user NetID or password

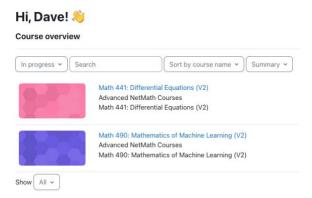
Learn@Illinois



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Navigation & Course Access

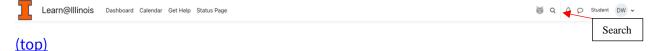
After logging in, you will land on your course **Dashboard** page. If you have more than one course, you can filter and search for the course you are seeking.



Once you select your course, you will be given the option of navigating your course by using the index or by clicking the tabs for each course module. Use the **Course Index**, on the left of the page, for a comprehensive overview of your course's content and structure. From there you can expand or collapse all sections, and access a specific section or a specific activity, with one click. Some courses may contain additional tools and content in **tabs** on the right-hand side of the page. You can access these by clicking each tab.

X Close Index		
✓ General	Math 441: Differential Equations (V2)	
Announcements	Course Participants Grades	
✓ Syllabus		
Instructor Information	General Syllabus Orientation Course Help Exam Information Pre-Assignment Unit 01 Unit 02 Unit 03 Unit 04	
Course Information	Review: Midterm Exam #1 Unit 05 Unit 06 Unit 07 Review: Midterm Exam #2 Unit 08 Unit 09 Unit 10	
Policies	Review: Midterm Exam #3 Unit 11 Review: Final Exam Additional Course Resources	Tab
Course Schedule		Navigation
Assignment Instructions a	NetMath	
✓ Orientation		
Orientation	dex Artment of Mathematics	
Orientation Videos Na	avigation	
✓ Course Help		
Getting Help	Improve the course!	
General Q & A Forum	Report typos or other errors noted in the course materials here: https://forms.illinois.edu/sec/5077320	
About Virtual Office		
Virtual Office		

To quickly find information use the **Search feature** on the menu bar above the tab navigation section of the page.



Forums

If you are not sure how to go about completing the assignment, post your question to the **Unit Forum**. Here your classmates and the instructor are encouraged to help you understand the assignment. A **General Q & A forum** is also available if you have a general question about the course. Posting questions in forums allows everyone to benefit from the answer. Most likely, other students also have the same question. * If your question is of a personal nature or grade related, please contact your instructors directly.





Updating your profile

Adding a picture to your Moodle profile helps your fellow students and tutors recognize you, which can be particularly useful during your initial weeks. To edit your profile, Click the dropdown arrow next to your initials in the upper right corner of the screen and click **Profile**.

To edit your profile:

Image: Constraint of the second secon	DW Dave Watson \circ Message	
Preferences	User details	Edit profile
Log out	Email address	
 User picture Current picture 	e None	
New picture	Maximum file size: 2 GL maximum number of fi Files Files You can diag and drop files here to add them.	
Picture description	Accepted file types: Image files to be optimised, such as badges get gee gleg geg geg geg	

- 1. Click the dropdown arrow next to your initials (top right of page) to activate a menu.
- 2. Click **Profile**.
- 3. Click Edit profile.
- 4. Enter or select your **Profile Information** as needed.
- 5. Upload your picture to the User picture section.
- 6. User picture: do include a distinctive User picture. A picture of your face will help staff and students get to know your name. Your image will be cropped & resized automatically to 100 by 100 pixels.
- 7. **Name**: if your name is incorrect, please contact Tech Services at (<u>consult@illinois.edu</u>) for assistance in changing it for you.
- 8. **Timezone**: The Timezone field is used to convert time-related messages on the system (such as assignment deadlines) from the local timezone (the time in London) to the correct time in whichever zone you have selected. Check this is set to your local timezone.
- 9. After filling as much information as you want in each section, scroll down and click **Update profile** to save your changes.

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Managing Moodle Digest Emails

If you're receiving too many emails from Moodle, you can adjust your settings to receive a daily digest of all emails.

To do this:

- 1. Click on your initials or profile picture, at the top right of the course page. (as above)
- 2. Select Preferences
- 3. Click on **Forum preferences**.
- 4. Change the **Email Digest Type** to Complete (daily email with full posts)
- 5. Make other changes as needed.
- 6. Click Save changes.

Forum preferences	
Email digest type 🛛 🔞	Subjects (daily email with subjects only) +
Forum auto-subscribe	No: don't automatically subscribe me to forum discussions 🗘
Use experimental nested discussion view	No 🕈
 Forum tracking 	
Forum tracking	No: don't keep track of posts I have seen 🗢
When sending forum post 9 notifications	Mark the post as read 🗢
	Save changes Cancel

Note that if you are involved in a conversation on a Moodle forum and want to check more frequently, you can either change this setting, or log in and check the Forum.

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Assistance and Support

- In case you're uncertain about where to find something or how to use a specific feature, reach out to your tutor or instructor first.
- For technical queries or if you're experiencing any difficulties, get in touch with NetMath Tech at: <u>tech-staff@netmath.illinois.edu</u>

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